

**Fundraising for The Dorset Children’s Foundation**

**Thank you for supporting The Dorset Children’s Foundation through your fundraising event. Every penny counts and every penny will go to support a local sick or disabled child. We keep our overheads low and they are funded by the sales in our shops, so you know exactly where your money is going.**

**Please complete the form below for our records and return to adrienne@thedcf.org.**

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| **Contact Name and Details:** |
| **Event Name:** |
| **Date and Time of event:** |
| **Venue Details:** |
| **Expected number of attendees:** |
| **How will you be raising money for DCF? TICK BELOW.**  **Raffle**  [Grab your reader’s attention with a great quote from the document or use this space to emphasize a key point. To place this text box anywhere on the page, just drag it.]  **Auction**  [Grab your reader’s attention with a great quote from the document or use this space to emphasize a key point. To place this text box anywhere on the page, just drag it.]  **Tombola**  [Grab your reader’s attention with a great quote from the document or use this space to emphasize a key point. To place this text box anywhere on the page, just drag it.]  **Collection Pots**  [Grab your reader’s attention with a great quote from the document or use this space to emphasize a key point. To place this text box anywhere on the page, just drag it.]  **Entrance Ticket sales**  [Grab your reader’s attention with a great quote from the document or use this space to emphasize a key point. To place this text box anywhere on the page, just drag it.]  **Other – PLEASE STATE** |
| **Will all the monies raised by the event go to The Dorset Children’s Foundation?**  **Yes/No**  **If No – will we receive a set percentage of the profits? If so, what percentage?** |
| **How will the monies be paid to The Dorset Children’s Foundation? TICK BELOW.**  *Any cash or cheques collected should be taken to our HQ/shop at: 695-697 Christchurch Road Bournemouth Dorset BH7 6AF.*  **Paid directly into our bank account**  [Grab your reader’s attention with a great quote from the document or use this space to emphasize a key point. To place this text box anywhere on the page, just drag it.]  **Given to us in cash**  [Grab your reader’s attention with a great quote from the document or use this space to emphasize a key point. To place this text box anywhere on the page, just drag it.]  **Given to us as a cheque**  [Grab your reader’s attention with a great quote from the document or use this space to emphasize a key point. To place this text box anywhere on the page, just drag it.] |
| **The following branded DCF materials are available for you. TICK BELOW.**  *You will need to collect any materials you require from our HQ/shop at: 695-697 Christchurch Road Bournemouth Dorset BH7 6AF, with any unused (and the banner if applicable) returned to the shop please as soon as possible post event.*  [Grab your reader’s attention with a great quote from the document or use this space to emphasize a key point. To place this text box anywhere on the page, just drag it.]  **Leaflets**  [Grab your reader’s attention with a great quote from the document or use this space to emphasize a key point. To place this text box anywhere on the page, just drag it.]  **Banner**  [Grab your reader’s attention with a great quote from the document or use this space to emphasize a key point. To place this text box anywhere on the page, just drag it.]  **Collection pots**  [Grab your reader’s attention with a great quote from the document or use this space to emphasize a key point. To place this text box anywhere on the page, just drag it.]  **Slide presentation**  [Grab your reader’s attention with a great quote from the document or use this space to emphasize a key point. To place this text box anywhere on the page, just drag it.]  **Spokesperson from The DCF**  *(we cannot always attend but will try to send a representative when we can)* |
| **Is there anything else that you are expecting The Dorset Children’s Foundation to provide for the event? If yes, please provide details.** |

**KEY INFORMATION (the boring blurb)**

The Code of Fundraising Practice issued by the Fundraising Regulator (FR) must be adhered to (<https://www.fundraisingregulator.org.uk/sites/default/files/2019-06/code-of-fundraising-practice-october-2019.pdf>). It is our duty to make it clear to all people fundraising on our behalf that they must make sure that we receive the money that has been raised.

If you are paying directly into our bank the details are: **The Dorset Children’s Foundation, Barclays, Sort code: 20-11-39, Account no:73226662.** Please use the event name as reference. We require monies to be paid within seven days of the event.

Please note if you are creating an event for this on Facebook you are welcome to add The Dorset Children’s Foundation as a co-host then the event will be seen by our followers.

We are so grateful for your support.

**THANK YOU**